

LUXBOROUGH TOWER

Luxborough Tower Residents Association

Minutes of committee meeting held on 23 05 13 at 18.45

Present Andrew Hughes, Alex Reid, Andre Robert, Michael King, Elizabeth Young, Judie Slack, Jennifer Grimshaw, Judy Wardell, Sara McKay, Nick Vinson and Michael Lewis (observer)
Apologies Ian Thompson, Denise Hines

1 Approval of minutes from 24 04 2013

It was agreed to remove Utilities from Jennifer Grimshaw's responsibility otherwise minutes agreed.

2 Andrew Hughes was elected as treasurer of LTRA

3 It was agreed the LTRA would pay for an inexpensive printer and toner for Jennifer Grimshaw to continue her work on costs, expenses and service charges.

4 Short feedback from task groups including:

Recycling/salt/paladin/large waste removal update/ wire back garden/dog bins. NV will discuss wire fences with LTRA individually before next meeting. Agreed to trial for 2 months relocate drop off area for large waste and paladin bins kept inside. CWH to inform residents, NV to approve text from Martina Brown. Notice also to go on Notice Board.

It was agreed to communicate to Estate Office Motorbikes undercroft kept in a specific place NV to action

Dog bins, removed signs etc CWH to make good drill and screw holes NV to action

5 Cleaning update NV

It was unanimously agreed to increase the frequency of corridor end window cleaning to 6 times per year from current two. NV to action.

Floor polish, it was agreed to test one floor with a matt polish and EY have quick look at Philip Lancashire notes and report via email to committee.

Undercroft cleaning keep quote and JG/NV to see if we can get this paid as part of University making good or via Aerial Grant as suggested by Martina Brown.

New entrance doors continue to monitor timings and function

Lighting times and timer JG NV still waiting for reply from CWH. Nick Richards to report.

Heating compensation JG chasing on a whole load of things including heating charges historically, CWH charge and costs before mark up. When completed JG will forward to AR to make official representation for CWH from LTRA

6 Committee members in charge of certain areas protocol of contact/cc

It was agreed to CC in Chair, Vice Chair and Secretary on emails to CWH. Other LTRA committee members as and when appropriate to ensure email is managed.

7 Balcony rubbish/constructions. NV to show committee before next meeting as it was unclear what the constructions were.

NV to request Spikes removed on front 1st floor balcony. JG noted that she has a pigeon problem.

8 Create contact between LTRA and University Dean or Vice Chancellor AR to make contact between them and AG JS and NV

9 Ben Denton's offer regarding Library/Flats and re;landscaping grounds

AR updated committee on selection process, timing and scope of works.

NV to request 10 hard copies of briefing doc from Andrew Almond to distribute to committee.

Committee agreed to continue (with no obligation). Some committee members still keen to continue fighting Library.

When asked if including a games area, no one wanted a formal fenced off hard surfaced version, one person preferred a grass based 'games' zone and 9 committee members preferred no playspace. Design proposals from selected landscape architect to include one version with and one with out to present to residents during Resident Consultation (2 evenings between 5 and 8, jointly organised by Westminster and LTRA.

10 Constitution

Hard copies of model constitution and model standing orders requested by NV to be sent to all LTRA committee. Each member to make notes and drop off to JG. JG then to compile comments and committee to discuss at next meeting.

11 It was noted that the next Big Lunch in Luxborough Street would be 14 July 2013. Both IT and AR may wish to get involved and AR suggested an Aerial Grant may be available.

12 JS asked for approval of Committee to thank EY and NV for their work on garden design and to SM for helping to implement it.

Meeting terminated at 20.45

Date of next meeting July 10 at 18.45